

THE FOLLOWING CUSTOMS FORMS AND INFORMATION ARE PROVIDED TO ASSIST YOUR CLIENTS IN THE COMPLETION OF THE REQUIRED CUSTOMS DOCUMENTS. PLEASE PHOTOCOPY AS NECESSARY.

U.S. CUSTOMS INFORMATION

Household goods and personal effects may be imported into the United States provided they have been in the owner's possession and used abroad for at least one year and are not intended for any other person or for sale.

Documents Required For Customs Clearance:

1. **Inventory** in English
2. Completed **U.S. Customs Form 3299**
3. Completed **Supplemental Declaration**
4. Completed **Power of Attorney**
5. **Photocopy of passport** clearly showing photograph, signature, country of issue and visa stamp

Typically, the absence of a VISA number on the Supplemental Declaration does not present a problem in clearing Customs. However, U.S. Customs reserves the right to deny the entry. Therefore, please include a copy of your application should your VISA not be available.

This form is self-explanatory. Please ensure that all general questions are answered and that the form is signed.

CUSTOMS' HINTS

A "**Returning Resident**" is one who has not abandoned his permanent residence in the USA and has not taken up permanent residence abroad.

A "**Non-Resident**" is one who does not have a residence in the USA. A US National or former resident may qualify as a "Non-Resident" if he has given up his residence in the USA and become a bona fide resident of another country.

Alcoholic Beverages: There are strict regulations regarding the importation of alcohol, therefore if it is your intention to import a quantity of alcohol please provide Crown Pacific with a list detailing the following information:

Size of Each Bottle
Description of Each Bottle
Alcohol Content of Each Bottle
Value of Each Bottle
If Wine, whether red, white or rose, sparkling or still

NOTE: MANY STATES REQUIRE A LIQUOR LICENSE TO BE OBTAINED PRIOR TO THE CLEARING OF YOUR SHIPMENT. MANY STATES ASSESS STATE TAX AND DUTY IN ADDITION TO THE FEDERAL TAX AND DUTY THAT WOULD BE ASSESSED BY U.S. CUSTOMS. NORMALLY THESE CHARGES ARE FOR THE SHIPPERS ACCOUNT UNLESS AUTHORIZED BY THEIR EMPLOYER.